**Please fill out, sign, and return the below mentor compact to Jenna Pimenta (****jennapimenta@g.ucla.edu****) before your trainee’s appointment start date.**

Mentoring provides the core of a trainee experience, and communication between the trainee and mentor is essential for a successful fellowship. To foster this important aspect of training, the mentor and trainee must hold an initial meeting to discuss the trainee’s research and career goals and mutual expectations for the first year.

This form must be completed before the trainee appointment date.

The mentor and trainee can refer to the following sections of the NIH sourcebook: <http://sourcebook.od.nih.gov/ethic-conduct/guidelines-mentors.htm> <http://sourcebook.od.nih.gov/ethic-conduct/guidelines-trainees.htm>

1. What is the trainee’s general career goal (e.g., academia, industry)?
2. Describe the trainee’s general research goals.
3. Describe specific expectations for the **first year** in the following areas:
* Research projects and collaborations
* Technical training for project
* Presentations (e.g., journal club, lab meetings)
* Scientific meetings to attend (note abstract deadlines)
* Frequency of meetings with mentor
* Career development (e.g., OECD or OITE workshops, grant writing, workplace dynamics)
* Publications (e.g., thesis and future research)
1. Other expectations (e.g., work schedule, vacations)
2. To expand their professional network and facilitate career development, mentors and trainee’s are encouraged to identify at least one secondary mentor with the help of their primary mentor. List the names of suggested secondary mentors for the trainee.

Your signature below indicates that you agree with the information on this form.

Trainee’s name (print) Mentor’s name (print) Training Director (print)

Trainee’s signature Date Mentor’s signature Date TD’s signature Date